

Chung Hua University

Academic Year of 112 (Semester I)

Leave Of Absence and Withdrawal Refund Policy

Leave of Absence or Withdrawal Period	Payment Time Frame	Leave of Absence and Withdrawal Refund
1. Applications received on or before registration date	Before and on 2023/9/11	Full refund
2. Before 1/3 of the semester	2023/9/12~ 2023/10/20	2/3 Refund of Tuition & Miscellaneous Fees
3. After 1/3 and before 2/3 of the semester	2023/10/23~ 2023/12/1	1/3 Refund of Tuition & Miscellaneous Fees
4. After 2/3 of the semester	2023/12/4	No refund

Notes:

1. The refund standard is based on the “Tuition & Fee Payment Guidelines for Junior College and University” which was drafted by Ministry of Education
2. A weekly Schedule is based on the school calendar.
3. Other fees include the usage of computers, websites, language labs & swimming pools.
4. For leaving of absence & quitting school, you are required to apply for refund by submitting the following documents such as “Proof of Payment”, “Refund Application Form of Leaving of Absence & Quitting Dormitory & School” & “Proof of Quitting School.”
5. If forced withdrawal or suspension, you are allowed to apply for refund of your payment of tuition, credit & miscellaneous fees.